

Southeastern Developmental Services, Inc.

Board of Directors Meeting

Agenda

Monday January 27, 2025

12:30 PM

SDS Conference Room

Call to order

Executive Session if needed

Approval of minutes from December

Finance Department Report

Financials – October/November financials - Todd Hillstad is not able to attend on vacation

 QuickBooks – Cost, merging information (need approval to move forward)

 Generous donations from Community State Bank and Frontier Bank

Operations Report

 Incident Reports – 14 GER’s (2 occurrences were behavioral)

 Department updates

Residential – CDPHE/OSHA survey

 Day Program – OSHA survey

SLS – Nothing significant to report

Maintenance – Nothing significant to report

Medical – CDPHE survey

CIE/SE – Nothing significant to report

HR Report

Hires/Separations – 0 new hire/0 termination/0 suspension

Openings – None (most concerning area financially)

 Handbook – Printing for distribution

Old Business

CDPHE survey – Documentation complete and available for review, implementation of POC completed or in progress.

 November minutes revised and approved

New Business

QuickBooks – Just need approval to move forward

 One last Oak St discussion before sale

 Behavior Line Staff position to be added very soon

 QA/PR/Grants position

 OSHA survey – results (attending informal conference in Denver on January 22nd)

Events and Fundraising updates

Lamar Chamber of Commerce Awards Banquet - January 31st 5 pm (social) 6 pm (banquet) @ the Cow Palace Inn – Mackenzie and others may attend

Sweetheart Dance – February 14th 6-10 pm @ the Lamar Elk’s Lodge

* Ty Harmon DJ
* Contests & Raffles for prizes
* 50/50 Raffle

Game Night – February 20th 6 pm @ SDS

Public Comment