Southeastern Developmental Services, Inc.

Board of Directors Meeting

Minutes

Monday November 25, 2024

12:30 PM

Lamar Community Building

**Attendees**

Bart Buxton

Joann Orozco

Teresa Madrid

Mario Figueroa

John Munez

Don Yoxismer

Mark Henson

Nicole O’Harra

* Call to order
	+ 12:43pm
* Approval of minutes from last meeting
	+ Motion made by Teresa to approve
	+ Motion seconded by Joann
* Financials
	+ July and August provided
	+ September Financials in progress
	+ Board requests to have Todd present at next meeting
* Operations Report
	+ Not present due to CDPHE surveys taking precedence
	+ 10 GER’s
		- Occurrences are becoming less intense
* Residential
	+ Nothing significant to report
* Day Program
	+ Nothing Significant to report
* SLS
	+ Funeral for client’s child
		- Expenses were paid by SDS
		- Left over funds are being given to the family from donations
		- Head stone was purchased by SDS
	+ Seeing return of clients to SLS
* Maintenance
	+ Nothing Significant to report
* Medical
	+ Nothing Significant to report
* CIE
	+ Need for winter work
		- CIE department has been looking for new Bids in the community and will continue
	+ 23 people working
	+ Rummage
		- Work is being done Tuesdays and Thursdays
* HR Report
	+ Hires/ Separations- 1 New hire/2 terminations/1 suspension
		- Leandra Henson- Behavior Analyst
	+ Current Openings- Residential DSP’s
	+ 2025 Proposal for company sponsored Insurance was submitted to the board
		- Motion made by Joann to approve proposed coverage
		- Motion seconded by Teresa
		- All in favor
			* Motion carries
	+ Handbook
		- Changes were submitted from the Board
		- Final Draft will be available at next Board meeting
	+ One America
		- Start for blackout dates early December. Plan will go int effect early January
			* Process is going well

Old Business

* Host Homes
	+ Doing well
	+ 5 clients currently in Host Homes are thriving and happy
	+ SDS would like to see more Host Homes in the community
* Remodeling went well and is completed
	+ Will be moving clients out of Oak and into 12th and 1st st
* Training Chicas
	+ Initial training for Management went well
	+ Training Chicas will be conducting training for DSP’s next
	+ Joann and Teresa requested to be in one of the training classes

New Business

* Board approved bonuses will be paid out in December
* CDPHE
	+ Findings were submitted to SDS
	+ SDS is in the process of submitting responses
	+ Board has requested information from this survey be made available to them
* Events and Fundraising updates
	+ Attended the LCC Career Fair – Made positive contacts and one youth is currently performing work study with SDS at this time.
	+ Trunk or Treat was very successful!
	+ SDS Thanksgiving meal at the agency set for the 27th and the board is invited to attend
	+ SDS traveling bake sale is the 25th of this month
* No public comment currently
* Session adjourned @ 2:00pm