Southeastern Developmental Services, Inc.

Board of Directors Meeting

Minutes

Monday November 25, 2024

12:30 PM

Lamar Community Building

**Attendees**

Bart Buxton

Joann Orozco

Teresa Madrid

Mario Figueroa

John Munez

Don Yoxismer

Mark Henson

Nicole O’Harra

* Call to order
  + 12:43pm
* Approval of minutes from last meeting
  + Motion made by Teresa to approve
  + Motion seconded by Joann
* Financials
  + July and August provided
  + September Financials in progress
  + Board requests to have Todd present at next meeting
* Operations Report
  + Not present due to CDPHE surveys taking precedence
  + 10 GER’s
    - Occurrences are becoming less intense
* Residential
  + Nothing significant to report
* Day Program
  + Nothing Significant to report
* SLS
  + Funeral for client’s child
    - Expenses were paid by SDS
    - Left over funds are being given to the family from donations
    - Head stone was purchased by SDS
  + Seeing return of clients to SLS
* Maintenance
  + Nothing Significant to report
* Medical
  + Nothing Significant to report
* CIE
  + Need for winter work
    - CIE department has been looking for new Bids in the community and will continue
  + 23 people working
  + Rummage
    - Work is being done Tuesdays and Thursdays
* HR Report
  + Hires/ Separations- 1 New hire/2 terminations/1 suspension
    - Leandra Henson- Behavior Analyst
  + Current Openings- Residential DSP’s
  + 2025 Proposal for company sponsored Insurance was submitted to the board
    - Motion made by Joann to approve proposed coverage
    - Motion seconded by Teresa
    - All in favor
      * Motion carries
  + Handbook
    - Changes were submitted from the Board
    - Final Draft will be available at next Board meeting
  + One America
    - Start for blackout dates early December. Plan will go int effect early January
      * Process is going well

Old Business

* Host Homes
  + Doing well
  + 5 clients currently in Host Homes are thriving and happy
  + SDS would like to see more Host Homes in the community
* Remodeling went well and is completed
  + Will be moving clients out of Oak and into 12th and 1st st
* Training Chicas
  + Initial training for Management went well
  + Training Chicas will be conducting training for DSP’s next
  + Joann and Teresa requested to be in one of the training classes

New Business

* Board approved bonuses will be paid out in December
* CDPHE
  + Findings were submitted to SDS
  + SDS is in the process of submitting responses
  + Board has requested information from this survey be made available to them
* Events and Fundraising updates
  + Attended the LCC Career Fair – Made positive contacts and one youth is currently performing work study with SDS at this time.
  + Trunk or Treat was very successful!
  + SDS Thanksgiving meal at the agency set for the 27th and the board is invited to attend
  + SDS traveling bake sale is the 25th of this month
* No public comment currently
* Session adjourned @ 2:00pm