**Board Minutes**

**9/30/24**

**Attendees**

Jason Whisenand

Don Yoxismer

Bart Buxton

John Munez

Mario Figueroa

Mark Henson

Mackenzie Stornetta

Teresa Madrid

Nicole O'Harra

Joann Orozco

**Call to order 12:40pm**

* Motion made by John Munez to approve last meeting minutes.
  + Motion was seconded by Bart Buxton.
  + All in favor
  + Motion carried
* **Financials**
  + July report not available.
  + August Billing- All Departments billed accordingly and on time
* **Operations Report**
  + Incident Reports- 7 GER’s
* **Department Updates**
  + Residential- Schedule changes are being made to accommodate staff and clients needs.
    - Removal of sleep staff underway
    - Only home currently with sleep staff at the moment
    - Every home except one has been assigned Graveyard staff
    - Residential Phone and incentive have been removed
    - Management changes internally
  + **HR-** 
    - 5 New Hires and 1 termination
    - Current Openings
      * Residential DSP x 2
  + **Training and QA**
    - New Academy underway
    - Trainer is Safety Care Certified. Can do in house trainings for safety care.
    - QA monitoring in the homes being conducted accordingly
  + **Maintenance** 
    - Ongoing construction at 12th and 1st st
    - Work on Rodeo will be completed
  + **Medical**
    - Free TB Clinic went well
  + **Old Business**
    - Training Chica’s – Documentation requested was presented today
    - Remodeling at 1st- going good
      * Wheelchair ramp is being moved to the other end of home
      * 12th st remodel to start soon
  + **New Business**
    - Incentives
      * No longer permitting sleep staff- that incentive has been removed
      * To discuss during Board Work Session.
        + Christmas Bonus
        + Annual Incentive
        + Birthday Incentive
        + PTO Buy back
    - Host Homes
      * Drawing up a contract and application
      * Clients currently in host homes are doing well and thriving
    - Events and Fundraisers
      * Rockies Game
        + Client and Staff attended
        + No incidents
        + All were happy and event went well
      * Trunk or treat
        + Coming up
      * Backyard bash
        + Coming up
  + Public comment
    - Loretta Johnston
      * Verbal resignation given to board and attendees

Meeting Adjourned 2:20pm